



CENTRAL BANK OF NIGERIA

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INVITATION FOR PREQUALIFICATION AND EXPRESSION OF INTEREST

1.0 INTRODUCTION:

The Central Bank of Nigeria (herein referred to as "CBN" or the "Bank") is the apex regulatory authority of the banking system in Nigeria. The Bank seeks to enhance efficiency of service delivery in the implementation of sundry projects provided for in its year 2017 budget Bank wide.

2.0 THE PROJECT

The Bank, in order to effectively deliver on its mandate hereby invite interested, competent and reputable Service Providers/Contractors/Suppliers with relevant experience, requisite expertise for Prequalification to apply for the following Supplies and Consultancy Services for implementation in the current year.

S/N	ASSIGNMENT/LOT NUMBER	TITLE OF ASSIGNMENT
1	Assignment/Lot 1	Pre-qualification for Supply of Office Stationery
2	Assignment/Lot 2	Pre-qualification for Supply of Computer Consumables
3	Assignment/Lot 3	Pre-qualification for Supply of Computer Software
4	Assignment/Lot 4	Pre-qualification for Supply of Computer Equipment
5	Assignment/Lot 5	Pre-qualification for Supply of Office Equipment
6	Assignment/Lot 6	Pre-qualification for Supply of Vehicles
7	Assignment/Lot 7	Pre-qualification for Supply of Generators
8	Assignment/Lot 8	Expression of Interest for Printing & Publishing Service Providers
9	Assignment/Lot 9	Expression of Interest for Communication Service Providers
10	Assignment/Lot 10	Prequalification for the Supply of Furniture Items
11	Assignment/Lot 11	Prequalification for the Supply of Medical Consumables
12	Assignment/Lot 12	Prequalification for the Execution of Capital Projects
13	Assignment/Lot 13	Prequalification for the provision of Consultancy Services for Capital projects
14	Assignment/Lot 13	Prequalification for the provision of Furniture Items

3.0. REQUIREMENTS FOR SUBMISSION OF PRE-QUALIFICATION AND EXPRESSION OF INTEREST (EOI) DOCUMENTS

Interested qualified firms/contractors/Service Providers are required in line with relevant sections of Public Procurement Act, (PPA) 2007 and Bureau of Public Procurement (BPP) guidelines, to submit the following documents for verification;

1. Certified true copy of the Certificate of Incorporation and Registration with the Corporate Affairs Commission(CAC);
2. Certified true copy of the Memorandum and Articles of Association;
3. Company Tax Clearance Certificate for the last three (3) years (2013, 2014 and 2015). Such evidence should reflect the turnover of the projects undertaken by the company in the last three (3) years;
4. Current Pension Clearance Certificate from PENCOM;

5. Current Industrial Training Fund (ITF) Compliance Certificate expiring in 2017;
6. Evidence of registration with Financial Reporting Council of Nigeria (FRCN);
7. An affidavit disclosing whether or not any officer of the Central Bank of Nigeria or the Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirmation that all information presented in its bid are true and correct in all respects; and
8. An Interim Registration Report (IRR) as Evidence of Registration on the National Database of Contractors, Consultants and Service Providers.
9. Comprehensive company profile including registered office, functional contact email address, GSM phone number(s) and facsimile number(s)
10. Current company's audited financial statement of accounts duly stamped by the external Auditors.
11. Verifiable evidence of similar jobs successfully executed in the past
12. Reference letter from a Bank stating the financial ability of the Vendor to carry out such project(s)
13. Evidence of Annual Turnover of ~~≥~~ **≥N500** Million for Capital Projects only

4.0 SUBMISSION:

Prequalification or EOI responses must be submitted in one(1) original and two (2) copies in a sealed envelope clearly marked to indicate the respective assignment at the top right corner and addressed to:

**The Secretary
Major Contracts Tenders Committee
2nd Floor, Wing C
CBN Head Office Complex
Central Business District
Abuja, FCT Nigeria
Phone(☎): 09-462-37216
E-Mail: mctc@cbn.gov.ng**

5.0 CLOSING DATE:

All submissions must be received at the above Office not later than **12:00 Noon on 10th October, 2017**. The submissions will be opened immediately the same day.

6.0 IMPORTANT NOTICE

- a) *This invitation is open only to reputable firms with clearly verifiable management and technical capacity and competency for the implementation of the respective assignments.*
- b) *Nothing in the advert shall be construed to be a commitment on the part of the CBN*
- c) *Only shortlisted firms will be invited to collect bidding documents and submit proposals as and when due*
- d) *Failure to comply with the instructions and provide any required document(s) may automatically result in disqualification*
- e) *Submission of false documents is an offence and will lead to disqualification and prosecution.*

7.0 **INFORMATION**

Please check CBN Website and Procurement Services Department Notice Board for further information on Specific Procurement Notices in the projects to be executed in 2017.

For all enquiries: Please contact **09-46237216, mctcmailing@cbn.gov.ng**

**Signed
MANAGEMENT
CENTRAL BANK OF NIGERIA**